

BUSITEMA UNIVERSITY

**SCHOOL OF MANAGEMENT SCIENCE AND ECONOMICS
FIELD ATTACHMENT CARRIED OUT AT PRICE AND KING CERTIFIED
PUBLIC ACCOUNTANT
(JANUARY - FEBRUARY)**

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**INTERNSHIP REPORT SUBMITTED TO BUSITEMA UNIVERSITY AS A
PARTIAL FULFILMENT OF THE REQUIREMENT FOR THE AWARD OF A
BACHELORS DEGREE OF SCIENCE IN BUSINESS
ADMINISTRATION OF BUSITEMA UNIVERSITY.**

JANUARY 2023

DECLARATION

I Achieng Patricia Amuges declare to the best of my knowledge that this is my original report and it has never been submitted to any of their institution for academic qualification.

Signature..........

Date ..10th 103/2023...

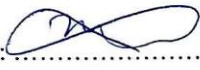
APPROVAL

This is to certify that this field attachment report has been under my supervision and is now ready to be submitted for supervision.

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Date 24th Feb 2023

MR. OMONDI DANIEL
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I would like to express my at most gratitude to Price and King Certified Public Accountant for the opportunity granted to me to do my internship there. I am really humbled.

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I would also like to appreciate the rest of the Price and King staff for the company, continuous encouragement and all things you taught me. I will never forget the help you rendered to me

I would like to thank my fatherfor giving me the accommodation, transport, money and meals during my internship. May the Almighty God bless you abundantly?

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ABSTRACT

Field attachment is a training that is skill oriented which enables the intern to integrate theoretical work from class to the practical work in the business world.

This report describes intern carried out at Price King Certified Public Accountant located on plot, 2530, Ggaba Road area InJune 2000 in the Auditing and finance department.

Section one describes the background of field attachment, its objectives, organizational l background, it's structure, mission, location, nature, type, vision, core values and departments.

Section two looks at different activities the intern carried out during the internship in the different departments in the organization this includes; posting data, preparing payment vouchers, bank reconciliation among others.

Section three presents' skills, lessons, experiences gained by the intern during the training which include time management, computer skills and customer care and handling respectively.

Section four entails challenges and their solutions, enjoyments and disappointments. These include limited computers knowledge, free lunch and power outages respectively.

Section five presents the recommendations to the organization, the school and the students. It also presents the conclusion.

CHAPTER ONE

1.0 Introduction

This chapter consists of background, objectives of field attachment. It also contains the background, name, location, ownership, mission, vision, nature, type, core values and organizational chart of the area of placement

1.1 Introduction of field attachment

This field report communicates information which has been compiled as a result of research, analysis and observations of data. In this study report, I report about the most and interesting challenging business in the world that is banking. The practice of banking has its own traditional virtue, but similar to other dynamic changes that have not been spared by the consistently changing business environment. Banks and other credit institutions attach much importance and emphasis on management of their products. This report is designed to stand alone but the reader must appreciate those changes in banking systems and supporting bank products occur all the time.

It aimed at covering four major chapters but with a wide range of topics focuses on transmitting information with a clear purpose to a specific audience. Each chapter is divided into topics and these contains a learning objective clear and concise topic by topic coverage examples self-assessment and evaluative experiences to test internee's knowledge, understanding and skills, organizational culture, values, mission, gender composition, structure and its main activities. The internee's training guide at organization, Terms of reference for internship and his/her work plan and others are found in appendices. It took place at Price and King certified public accountants in Kabalagala.

1.2 Background of field attachment.

According to local government finance and accounting manual, 2007, internship exercise simply refers to an opportunity given to interns by the employers of the organization to enable them to put the theoretical knowledge acquired during lectures into practical in a specific period of time. It is one of the requirements for one to qualify for the award of a bachelor in accounting and finance at any institution of higher learning, like at Busitema University

According to Busitema University guidelines to industrial training, field attachment is a field based on course unit at university and a requirement for graduation which is aimed at