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FACULTY OF AGRICULTURE AND ANIMAL SCIENCES

**A COMPREHENSIVE REPORT OF AN INDUSTRIAL TRAINING CARRIED OUT AT
TRADE, INDUSTRY AND LOCAL ECONOMIC DEVELOPMENT OFFICE IN
KAPCHORWA LOCAL GOVERNMENT, KAPCHORWA DISTRICT FROM
28TH FEBRUARY 2022 TO 6TH MAY 2022.**



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**A REPORT SUBMITTED TO THE DEPARTMENT OF AGRIBUSINESS AND
EXTENSION IN THE PARTIAL FULFILLMENT FOR THE AWARD OF THE DEGREE
OF BACHELOR IN AGRIBUSINESS OF BUSITEMA UNIVERSITY**

MAY, 2022

DECLARATION

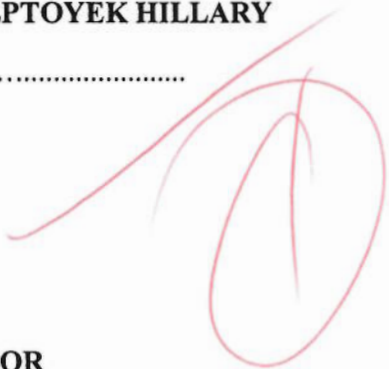
This report was written by me alone and has not received any academic report from any institution.

STUDENT

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Sign..........

date.....*6th May, 2022*.....



FIELD SUPERVISOR

NAME: MISS YEKO JUSTINE JIMS

Sign.....*Justine*.....

date.....*6th May 2022*.....



ACADEMIC SUPERVISOR

NAME: MR OBINA PATRICK

Sign.....

date.....

DEDICATION

I dedicate this book to my lovely dad Mr. Charicha Kwekos Rindex, mom Mrs. valentine charicha who have supported me not only academically but in all aspects of life and are still tirelessly supporting me and the entire Kwekos family as a sign of encouragement for academic enhancement.



ACKNOWLEDGEMENT

First and foremost, I would like to thank the almighty God who has protected me through my training period. Then I extend my gratitude to the chief Administrative officer Kapchorwa district Mr. and the entire Kapchorwa local government for accepting me do my industrial training in one of their offices.

Special thanks go to:

- ✓ Miss Yeko Justine jims the Kapchorwa district commercial officer.
- ✓ Mr. chemonges Isaac the tourism officer.
- ✓ Mr. cherotwo Dan the community based trainer in commercial office.
- ✓ Mr. musobo Isaac the community based trainer in commercial office.
- ✓ Mr. Cherotich Julius the office attendant
- ✓ And the entire production and marketing department.

Your infinite assistance, guidance, generosity and tolerance during the training will not be forgotten.

May God bless and reward you all abundantly for the kindness and sympathy towards me during the training.

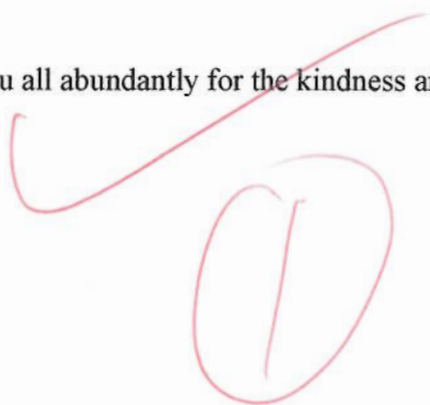


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LIST OF ABBREVIATION

NDPIII: third National Development Program

DICOSS: District Commercial Services Support project.

EMYOOGA: The presidential initiative on wealth and job creation.

AGM: Annual General Meeting.

PDM: Parish Development project.

ACDP: Agricultural Development Project.

MSC: Microfinance Support Center

CDO: Community Development Officer.

DCO: District Commercial officer.

DCDO: District Community Development Officer.

ICT: Information communication Technology.

CBT: Community Development officer.

H/Q: Head Quarters

KPDLG: Kapchorwa District Local government.

KOK HALL: Kapchorwa District main Hall.



LIST OF TABLE AND FIGURES

Figure 1: Data collection.

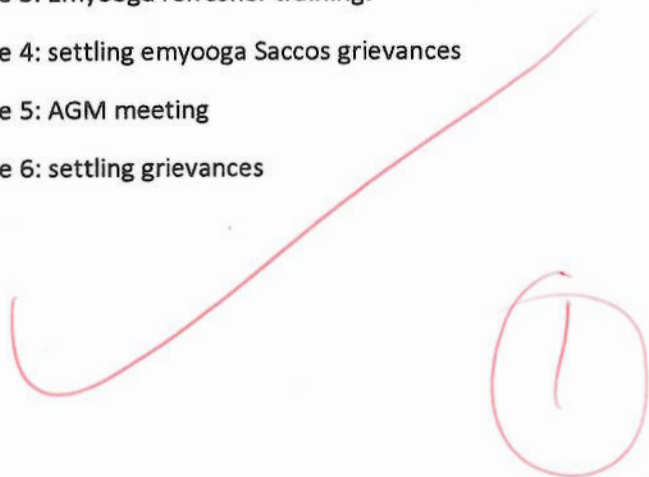
Figure 2: receiving and analyzing Emyooga loan requisition forms.

Figure 3: Emyooga refresher training.

Figure 4: settling emyooga Saccos grievances

Figure 5: AGM meeting

Figure 6: settling grievances



ABSTRACT

This report contains and describes the activities implemented, skills and qualifications gained, challenges faced during the industrial training, conclusion of the report and recommendations derived from the challenges faced at TILED, Kapchorwa District Local Government. The objective of this industrial training is to make students benefit from the skills and knowledge gained from the fields, apply the knowledge they get from the classroom in the field and build confidence in the students. During internship I was attached to the department of Trade industry and local economic development office/commercial office. This was followed by orientation where I was first introduced to the staff office work and later I implemented the activities such as; receiving and analyzing Emyooga loan requisition forms, receiving industrial hub application forms, handling grievances from Emyooga Saccos, attended ACDP trainings, Attended AGMs, issuance of stamped loan requisition forms to Saccoexecutives and attendance of refresher trainings of emyooga. These activities have made me to gain a lot of skills and knowledge like; communication skills and confidence in training farmers on enterprise identification and development, loan processing E.T.C, during internship, I also face some challenges like; limited transport means for field work in the commercial office, poor turn up of the farmers to the training, shortage of lunch among others in conclusion all the activities were implemented and industrial training was carried out successfully. I was able to gain a lot from it. I was in position of getting practical skills and knowledge in line with my career and relating with people in the field. The technical advice that I provided addressed saccos' and farmers' problem and needs. Much as all were successfully done, there were also some little challenges which hindered the smooth running of the activities making me recommend that proper mobilization of farmers must improve for the training programs to solve problems of poor turn up during such activities, government should also increase the number of motorcycles to solve transport problems.



CHAPTER ONE.

1.0. INTRODUCTION.

This is a report for internship conducted at Kapchorwa Local Government production and marketing department under trade, industry, and local economic development sector for the acquisition of skills and knowledge for the award of a Bachelor Degree of Agribusiness at Busitema University.

1.1. HISTORICAL BACKGROUND OF TILED

This was a sector under production department and in 2012 with support from DICOSS the sector had its own sectors i.e trade industry, co-operatives and tourism. Today, TILED operates a department of its own.

1.2 DISTRICT VISION AND MISSION STATEMENT

1.2.1 VISION

Sustained servicedelivery, business oriented population, in a clean and healthy productive environment.

1.2.2 MISSION

To serve the community through coordinated delivery of services which focus on the national priority of significant local needs in order to promote sustainable development of the district and the nation at large.

1.3 DISTRICT SPECIFIC GOAL

The NDPIII is to improve on service delivery and eradicate poverty among the population by promoting income generating activities during the next five years.

1.4 OVERALL OBJECTIVES OF THE FIVE YEAR PLAN

In line with the NDPIII, the overall objectives of the third Kapchorwa DDP are to:

- Increase value addition in key growth opportunities
- Strengthen the private sector to drive growth
- Consolidate and increase the stock and quality of productive infrastructure
- Increase productivity, inclusiveness and well-being of population
- Strengthen the public sector in the growth and development process