
**REPORT ON FIELD ATTACHMENT CONDUCTED AT NATIONAL
WATER AND SEWERAGE CORPORATION, TORORO.**

BY

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REG NO. BU/UP/2020/1278

**INTERNSHIP REPORT SUBMITTED TO THE DEPARTMENT OF BUSINESS AND
ECONOMICS IN PARTIAL FULFILLMENT OF THE REQUIREMENT OF AWARD OF
BACHELOR'S DEGREE IN BUSINESS ADMINISTRATION OF BUSITEMA UNIVERSITY.**

2nd JANUARY 2022 – 28th FEBRUARY 2023

DECLARATION

DECLARATION

I GENO PETER REG. NO. BU/UP/2020/1278 do hereby declare that this internship report is my own work and has never been submitted in any university or institution of higher learning and was written in respect of the rules and guidelines of Busitema University and National Water and Sewerage Corporation with the aid of the agency supervisor Ms. Namukhula Rita Trixie (Senior Accountant) of finance department plus the University supervisors Mr. Emojong Ronald and of Busitema University Pallisa Campus.

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REG NO. BU /UP/2020/1278.

Sign..... GENO PETER

Date..... 9/3/2023

APPROVAL

APPROVAL


With great honor and pleasure, I hereby approve that this internship report was prepared by **GENO PETER REG. NO: BU/UP/2020/1278** a student of Busitema University Pallisa Campus with National Water and Sewerage Corporation and the exercise was carried out smoothly under my Supervision and its now ready for submission under my approval.

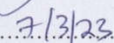
FIELD SUPERVISOR

MS. NANNUSI WATER & SEWERAGE CORP.
SIGN:  DATE:

DATE:  SENIOR ACCOUNTS OFFICER

ACADEMIC SUPERVISOR

MR. EMOJONG RONALD
SIGN: 

DATE: 

ACKNOWLEDGEMENT

My sincere heartfelt appreciation goes to the Almighty God who gave me the knowledge, guidance and necessary resources that enabled me to perform my responsibilities as an intern and completed the report with the stipulated time.

My gratitude goes to the people who supported me during my field work attachment. I also thank the staff of National Water and Sewerage Corporation for their love and support towards me and making my fruitful especially Mr. Businge Fred, Ms. Namukhula Rita Trixie, Mr. Ikongit Charles, Mr. Muliro Victor, Ms. Nansinjo Robinah, Okoth Phillip and my Academic supervisor Mr. Emojong Ronald who endured long hours of concerted effort in ensuring that my internship training yields much to me.

DEDICATION

I dedicate this report to my father Mr. Kenneth Angwella , my mother Lorna Angwella, Ms Namukhula Rita Trixie for the moral and financial support rendered towards my industrial training.

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LIST OF ABBREVIATIONS

DWD	Directorate of water development
NWSC	National Water and Sewerage Corporation
WHT	Withholding Tax
PAYE	Pay As You Earn
LST	Local Service Tax
NSSF	National Social Security Fund
UFW	Uncounted for Water
NRW	Non Revenue Water
NPDES	National Pollutant Discharge Elimination System
SIV	Stores Issue Voucher
STV	Stores Transfer Voucher
DMIV	Direct Materials Issue Voucher
SAV	Stock Adjustment Voucher
GRV	Goods Receipt Voucher
STO	Senior Technical Officer
QCT	Quality Control Technician

EXECUTIVE SUMMARY

Internship is a period of work experience offered by an employer to give students and graduates exposure to the working environment often within a specific industry which relates to their field of study.

It can also be referred to as an experience that should enhance a student's academic career & personnel development supervised by a professional in the field.

My internship report therefore comprises of the introduction of the report by outlining a brief background of the field attachment, its objectives & benefits expected as well as the organizational background

The internship report will also explain the activities, tasks and assignments done during the internship period and also giving lessons, experiences and skills gained or used during this internship period.

The report will further discuss the challenges and limitations, enjoyments and disappointments which I went through and experienced during my internship period with National Water and Sewerage Corporation, Tororo. The report will also have a wrap up of key issues in the report as well as the recommendations for both the university and National Water and Sewerage Corporation, Tororo.

CHAPTER ONE

BACKGROUND OF THE INTERNSHIP EXERCISE

1.1 Introduction

This report presents all the proceedings and activities for the internship exercise carried out at National Water and Sewerage Corporation with its head office in Kampala. Chapter one presents the internship objectives, mission, goals, strategic direction, core values as well as services offered by National Water and Sewerage Corporation, Tororo.

1.2 Internship objectives

1.2.1 General objective

To enable the student get hands on experience on real life situation he is likely to work in.

1.2.2 Specific objectives

The essence of internship is to help interns study and understand the procedures, regulations, practices and the impact of finance and accounts management practices on other departments and service delivery.

The internship is to give the intern experience in work related activities like adaption to working challenges so that am in position to handle all kinds of work related challenges and activities.

The internship is to enable the intern to learn skills and all other requirements in the working environment. eg reporting skills, delegation of duties. etc

This exercise is to give the intern an opportunity for appreciating business administration in all departmental sections which will provide me with the opportunity to test my opportunity in the different carriers.